

IEEE National Capital Area Council (NCAC) and Washington Section Joint Meeting
Tuesday January 9, 2001

Location: Allie's American Grill, Bethesda Marriott.

Time: Dinner 6:00 PM, Section & NCAC and meetings beginning at 6:30 PM

Pre-Meeting Discussion

Prior to the meeting there was a discussion on the dire need to update the websites for the two sections and NCAC. The contact/officer listing is Two year's old and minutes are not getting to the website in a timely manner. Greg Strutt and Xianhua Yang volunteered to get the access information from Don Rickerson and work to update these pages.

Minutes

1. Call to Order, Welcome and Approval of Agenda

Satish Aggarwal called the meeting to order at 6:20pm EST.

Due to this being the first meeting of the year, all attendees introduced themselves and their offices.

2. Approval of Previous Meeting Minutes

Minutes were distributed on the web and via email prior to the meeting.

Those who had not reviewed these prior to the meeting had an opportunity to review them later in the meeting. Minutes were:

Approved by: Steve Weiss

Seconded by: Mike Cardinale

at 6:24pm 01/09/01

3. Treasurer's Report

Distributed by: Saj Durrani

Saj read the balance/expenses for those who didn't have a copy of the report and reviewed report highlights. Also reviewed his efforts on the Annual financial report to Piscataway. Yearly financial report was audited by Jim Allen and Mike Cardinale.

4. Chairman/Vice-Chairman's Report

4a. Section meeting and finance reports due in Feb.

Reminder to sections, Don Rickerson will post NCAC reports to the web. Consultant's Network and NCAC reports will be sent by Jim Allen.

He will make use of the report entering capabilities of the IEEE website to update this information.

4b. 2001 New Officers Training-March

Don Rickerson reported that 2001 New Officers Training should be held

At the Northern Virginia offices of Oracle as was done last year.

This training will be held on a Saturday in March.

5. Standing/Ad Hoc Committee Reports

5a. Administrative Office

The contract of the NCAC Office Manager, Jackie Hunter, has been renewed for this year.

5b. Program Plans

Satish stated he will contact both Sections concerning these issues in the near future.

5c. Awards Banquet

Vince Williams - Ft. Myers Officers Club on Saturday, April 21, 2001. Vince also suggested coming out with three or more standard award categories and making them annually. Saj Durrani and Satish Aggarwal discussed the value of additional awards that can be nominated by Sections or officers. Section chairs have nominated in the past, but Satish stressed that anyone should be able to put up a nominee. Vince stressed that the categories from the Sections would be more meaningful and that NCAC should choose awardees from Section nominations.

5d. Conferences

Jerry Gibbon is too busy to be Conference Chair now that he is taking over the Chair of the Washington Academy of Sciences and needs an "understudy" to start to take over conference activities take Dr. Haik Bigliari has agreed to begin taking over this role.

5e. Membership Development

Howard Needham reported on statistics of the 41 local members upgraded to Sr. Membership in 2000. These included 24 from Washington D.C. Section and 17 from Northern Virginia Section.

5f. Professional Activities

Satish Aggarwal, Saj Durrani, Jim Allen, and Bill Kelly received IEEE-level (national) awards. Official recognition on April 24th at a national meeting in Florida. Don Rickerson reported on this.

5g. University Relations

Satish suggested that he and Shyam should visit all Washington-area campuses this year. Visit the Dean, Student Section, etc. Shyam agreed in concept, University of Maryland will be first visit.

5h. Publications - SCANNER

January 24, 2001 is last date for entries for the March-April Issue.

6. Liaison Reports:

6a. Northern Virginia

Vince Williams, Chair of Northern Virginia Section,
NTR

6b. Washington Section

Shyam Bajpai, Chair of Washington D.C. Section,
Covered in co-meeting.

6d. Consultants Network

Jan. 16 at U of MD next Consultants Meeting. (Check Scanner)
www.ieee-consultants.org

7. Unfinished Business

NCAC has been chartered to act as liaison to both Maryland/Virginia Hi-Tech Councils, both the Washington D.C. and Northern Virginia Sections need to vote the money. Consultants network no longer to act as this interface and there is no need for them to pay.

Vince Williams has suggested a smaller number of Section/NCAC meetings with smaller attendance. He will discuss the issue with Shyam Bajpai of the Washington D.C. Section and reply to the NCAC for a new meeting schedule

for this year.

8. New Business

*Jerry Gibbon - National Engineers Week. NCAC/Sections usually pay for Table(s) for evening event. Luncheon just charge per person.

Last year 2 tables for two Sections were purchased but not many went. Saj will coordinate and make reservations.

*Jerry Gibbon also asked for additional volunteers for ComNet Expo being held in two weeks.

*John Margosian/Roger Kaul currently supporting booth at Job Fair this evening.

9. Next Month's Meeting: NCAC and NOVA Section Joint Meeting

Feb 14: Tysons Marriott

Due to Satish Aggarwal being out of town Saj Durrani will Chair this meeting in his role as Vice-Chair of the NCAC.

10. Adjournment

Meeting adjourned at 7:06pm by Satish Aggarwal, Chair, NCAC

Call to adjourn: Steve Weiss

Seconded: Mike Cardinale

Attendees: All are referred to Washington Section Report for email addresses/ phone numbers. All attendees stayed for this meeting and contact information will be found there.

Satish Aggarwal	Chair: NCAC
Shyam Bajpai	Chair: Washington D.C. Section
Saj Durrani	Vice-Chair: NCAC
Ron Aasen	Past Chair: NCAC
Jerry Gibbon	Conference Chair: NCAC
Vince W. Williams	Chair: Northern Virginia Section
Steven Weiss	Treasurer: Washington D.C. Section
Xianhua Yang	Vice-Chair: Washington D.C. Section
Howard Needham	Secretary: NCAC
Paul Hazan	At-large: Washington Section
Michael Cardinale	Vice-Chair: Northern Virginia Section
Greg Strutt	Director: Washington D.C. Section
William Wu	Chair: Communication Society Chapter
Wally Lee	Co-Chair: Consultants Network
Jim Allen	Treasurer: NCAC
Surash Dalal	Director: Washington D.C. Section
Don Rickerson	Past-Chair: NCAC
Haik Biglari	Past-Chair: HSV, AL

Minutes taken by Howard Needham, NCAC Secretary

01/09/01